

SIXTH FORM BEHAVIOUR CODE 2018-19

SIXTH FORM STEPPED BEHAVIOUR CODE

All students will be required to sign a code of conduct when they sign up to Sixth Form. All student will enter the Sixth Form on Step 1. Step 1 is where all behaviour is considered to be appropriate and meets the expectations of our code of conduct.

In the case of persistent/repeat offences which do not meet the code of conduct, or individual instances of concern, students will be issued with a verbal warning. Parents/carers will be informed of the incident/issue and invited into school to discuss the issue/incident. The verbal warning will be confirmed in writing and the student will move up to Step 2.

The verbal warning will remain on the students file and should the behaviour continue, parents/carers will again be invited into school to discuss the issue and if required a formal written warning will be issued. The student will move to Step 3. During the meeting a behaviour contract will be signed by all parties, outlining the expectations of the school in terms of the student making good progress within the sixth form and being able to stay within our sixth form provision. This will be monitored over a period of not less than one half term, should the situation improve and there are no further occurrences or incidents the student will return to Step 2 at the end of the following half term.

Should the behaviour continue that student and parent/carer will be invited to a meeting with the Head of School. A final written warning would be issued following the meeting. This issue of the final written warning would also move the student to Step 4 of the behaviour system. Following the issue of the final written warning a weekly communication with parents/carers will be established to ensure that the parent/carer is keep up to date with the progress being made in school. This will be monitored over a period of a half term and if there is no re-occurrence of the issue that student will return to Step 3 at the end of the following half term.

If after all of the previous steps, or in cases where the immediate welfare of students/staff in considered to be endangered, the student concerned may be removed from our sixth form provision. This would be considered to be Step 5 and the final step of the behaviour code.

The behaviour code for sixth form will take into account general behaviour around school as well as behaviour for learning, attitude, attendance and punctuality.

Any students whose attendance or punctuality declines will be subject to the sixth form stepped behaviour policy and will be moved through the steps as necessary to support the individual

CODE OF CONDUCT

In the Sixth Form you are expected to:

- Conduct yourself with integrity and dignity serving as a role model to younger students
- Treat all staff, students, visitors and local residents with respect and consideration
- Be smartly dressed at all times in accordance with the dress code
- Participate fully in lessons, study periods, enrichments activities and community activities
- Complete all work set by the agreed deadlines and develop independent study skills
- Maintain the highest level of punctuality and attendance at all relevant school activities
- Follow the Sixth Form procedures for registering and to inform the school of any absence at the earliest opportunity
- Take care of the school buildings, resources and equipment, and act in a safe manner at all times
- Abide by the regulations relating to the conduct of examinations and the submission of coursework
- Not bring cigarettes, alcohol or illegal substances onto the school site or be under the influence of drugs or alcohol while on the school site

The Code of Conduct is a summary of expectations from the Sixth Form Behaviour and Dress Code Policy, this may be read in full on the school website.

I agree to abide by the Code of Conduct

Student Name

Student Signature

Date

Parent/Guardian Name

Parent/Guardian Signature

Date