

NORTH EAST LEARNING TRUST

PERSON SPECIFICATION

Essential	Desirable
Knowledge and Qualifications	Knowledge and Qualifications
Good basic literacy and numeracy	Health & Safety qualification
Knowledge of Health & Safety legislation relating to the role	General maintenance qualification
Full clean driving licence	
MIDAS qualification (or willingness to undertake)	
First Aid qualification (or willingness to undertake)	
Practical knowledge of basic maintenance tasks	
Experience	Experience
Previous experience in a similar role	Experience of working in an educational setting
Skills and Competencies	Skills and Competencies
Use of initiative to solve straightforward problems	Understanding and promoting positive relationships within the wider school community
Ability to work alone without supervision and as part of a team	
Ability to follow instructions and achieve objective within set deadlines	
Strength, dexterity and coordination to use a range of tools and equipment	
Good interpersonal skills	
Adaptable to change by adopting a flexible and cooperative approach	
Willingness to participate in development and training opportunities	

Signed: _____ (Post holder)

Date: _____

Signed: _____ (Line Manager)

Date: _____