

**Bedlington Academy**Careers brochure 2025-26

## **Contents**

NELT CEIAG Vision

Bedlington Academy – Vision Statement and Rationale

Core Careers Offer

Strategic Objectives

Current Provision

Careers Team

The Gatsby Benchmarks

Current Compass Rating

Destination Data – Post-16 and Post-18

Action Plan

Core CEIAG Programme

Monitoring & Evaluating CEIAG

Provider Access Policy and Student Entitlement Statement

Conclusion

**NELT CEIAG Vision** 





Our young people are at the centre of everything that we do and Careers, education, information, advice and guidance (CEIAG) is fundamental to our ethos. Careers guidance is as much about inspiration and aspiration as it is about advice and it should prepare young people to be able to make informed choices about their future career pathways.

The decisions that we make are entirely focused on the children in our care and on ensuring that we enhance their chances of success when they leave us. In order to achieve this, CEIAG remains at the core of everything we do because we realise that this approach is fundamental in achieving positive outcomes for all of our students.

Our CEIAG programme encourages all of our young people to actively consider their futures, to recognise opportunities as they arise and to leave use with clear aspirations for the world of work, education and training.

#### The core values which underpin our vision:

- 1. Every child has the right to an excellent education.
- 2. Every child experiences excellence every day.
- 3. All young people, irrespective of ability or background, can and will be successful in our Trust.
- 4. We are inclusive and tolerant, engendering respect for individuality and difference.
- 5. Our approach to education is such that we support all children in our care to overcome any barriers to learning.
- 6. We encourage all of our young people to aim high and make the most of their talents.
- 7. We are dedicated to nurturing a sense of social responsibility and spiritual and personal development.
- 8. We provide a safe environment where young people are cared for.
- 9. Our schools are committed to creating a healthy, happy, disciplined and supportive environment which promotes an independent work ethic and a love of learning.
- 10. We foster integrity, resilience, creativity, good manners and sensitivity to the needs of others.

#### **Bedlington Academy**





#### **Vision Statement**

Our students are ambitious with their career choices and have a clear understanding of how their time in school directly affects their career after.

#### **Vision Rationale**

Providing students with outstanding careers guidance is of the utmost importance. It is the key to opening our students' eyes to the possibilities and opportunities available to them once they leave school. It is our job to raise their social mobility, show them what is out there and guide them towards making good, appropriate education and careers choices that will enable them to have a rewarding career. It is our vision for careers guidance at Bedlington Academy is that all students have access to appropriate and bespoke careers guidance at every stage of their academic career that enables them to successfully access the next stage of their career.

We deliver Careers Education in a variety of ways to all pupils from Year 7 to Year 13 and beyond to ensure that our young people are making informed and well supported decisions. Our Tutorial and Personal Development programme encourages our pupils to think about career planning from their earliest time in school and develop positive approach in everything they do. We are actively involved in a range of projects to enable our young people to understand the breadth of opportunities available to them in their future education and employment, and partner with several organisations that support us in this aspiration.

**Core Careers Offer and Student Entitlement** 





All students at Bedlington Academy have access to a fully-embedded and ageappropriate careers programme which includes CEIAG and work-related learning. This programme is strategically designed to ensure that our learners' needs are met throughout their journey with us.

Our core offer to students includes the following:

- One-to-one careers guidance sessions with a qualified adviser. All students have at least one appointment by the age of 16; however, our most vulnerable learners are allocated multiple, and these are opened to our younger learners in the run up to options choices. We also work with the local county council to offer additional careers advice as needed.
- Advice and support are strategically tailored to ensure that the needs of all individuals are met.
- Curriculum learning is linked to the world of work.
- Students are encouraged to engage with local market information via Unifrog, registration activities and subject lessons.
- Parental support, guidance, and communication.
- Dedicated careers and skills lessons delivered via form tutors.
- Regular access to up-to-date careers information via lessons, online resources (including student POD), careers library and Unifrog.
- Further education visits, assemblies and events (including training and apprenticeship providers).
- Employer encounters, including STEM employers/training providers, including activities to challenge stereotypical thinking about the world of work.
- Experience of the workplace via work experience in years 10 and 12.

Teachers at Bedlington Academy and qualified career professionals will support students' career development in the following ways:

- Giving them access to a broad, balanced and engaging curriculum that stretches and supports. Including a variety of STEM subjects, which will help them to gain access to a wide range of careers.
- Giving them access to a range of providers within the local area and learning about the opportunities that they have through assemblies, events, taster sessions and guided pathways.
- Giving them information and engaging in discussions within lessons, events and assemblies which promote sensible decisions about their futures.
- Giving them information and support linked to the process of applying for post-16 destinations.
- Giving them access to a qualified and impartial adviser throughout the year via individual meetings, drop-in sessions, workshops, events and on results day.





- Giving extra support, throughout the academic year and during transition periods, when students are identified as having additional needs.
- Giving students up-to-date information via notice boards, the school library, tutor time and online platforms.

Although we are child-focused, parents and carers can access support for their child in the following ways:

- Individual meetings (in person/telephone), parents' evenings, transition events and on results day.
- Careers information via computer-based programmes and the school website.
- Regular parent information packs emailed to KS4 parents.

#### **Strategic Objectives**

#### **Strategic Objectives:**

- 1. Staff, students and their parents/carers are understanding, accessing and using good quality information about local and national jobs (Labour Market Information –LMI) to plan their lessons, educational pathways and careers, before key decisions and transition periods. (Benchmark 2, 3 and 8)
- 2. There are progressive, responsive and differentiated career learning journeys, incorporating meaningful experiences of the workplace, for all students, underpinned by relevant career-related outcomes and that are informed by impact evaluation from all stakeholders. (Benchmark 1,3,5,6)
- 3. Embed careers education across the curriculum with all staff being aware of their role and taking an active part in careers guidance and maintaining accurate records of the work they do or and making full use of the school's tracking system for careers education. Staff regularly discuss the relevant routes available in their subject areas with students and highlight providers in the local area. (Benchmark 1,2,3 and 4)

#### **Current Provision – Bedlington Academy**





Here at Bedlington Academy, we firmly believe that students are entitled to receive high quality Careers Education, Information, Advice and Guidance (CEIAG). The programme aims to develop their awareness of their skill set, make students aware of the opportunities available to them after school and encourage students to plan appropriately for their future. We aim to raise aspirations, broaden horizons and break down stereotypes so that all students are enabled to fulfil their potential. Through this, we aim to inspire students to greater achievement in their formal qualifications whilst with us and ensure successful progression to the next stage of their lives and the world of work.

Bedlington Academy has a robust CEIAG programme that is integrated into all parts of our school community. It incorporates both formal CEIAG education, guidance activities and interviews, and careers information provided throughout individual subject areas. Students will be exposed to a variety of external speakers, alumni, employers and higher education provisions throughout their time at Bedlington Academy. The programme also works closely with staff at the academy to develop their knowledge of careers in their subject area, as we firmly believe all staff are responsible for the 'career education' of our students, not just the careers team. Therefore, it is important that all staff maintain an up-to-date knowledge of the opportunities that relate to their subjects, encourage students to explore ideas and are happy to provide additional information to students, or to refer them to other resources/colleagues with a more specific knowledge.

In addition to the in-school programme we also aim to provide students with opportunities to experience the world of work and higher education facilities. We run a work experience programme in years 10 and 12 to allow students to develop their key employability skills and experience what it is like to go to work, as well as experiences of the workplace in other years. We also endeavour to expose students to a range of local universities and colleges to support them in making informed decisions about their future studies.

We aim to continue to develop the careers provision to develop a greater range of experiences and resources over the coming academic years, such as the school website to support students and their parents/carers in researching and planning their futures. We aim to strengthen our relationships with external supporters, further and higher education providers, alumni and employers to widen the information and support for all our students to ensure they make successful transitions within and beyond Bedlington Academy and go on to successful careers.

#### **Careers Team**





## Miss Laura Wright CEIAG and Progression Lead

Miss Wright works with students from across the school to support their understanding of future opportunities open to them; their progression through the school and into university or training; and to widen understanding of the career options available to them. She has developed and resourced the careers programme alongside Michael Laidlaw and leads and supports other staff members to provide students with good quality career related activities as part of the tutorial programme and within the curriculum.

#### **Mr Michael Laidlaw**

#### Assistant Head - Sixth Form

Mr Laidlaw overseas the careers programme at Bedlington Academy. He leads on supporting students with their progression through either the UCAS application process or other post 18 options and supports students returning to Sixth Form in year 11. He also leads on the design and delivery of the careers programme at post-16.

## Ms Caron Mullin Careers Advisor

Ms Mullin is a Qualified Careers Adviser (L6) and undertakes personal guidance interviews with all students in year 11 and 13 and works with staff to develop their knowledge and understanding of local labour market information and opportunities. She offers learners additional opportunities for students from years 7-13 to have a personal careers guidance interview. Parents' can speak with the Careers Adviser and can request to be present at their child's careers guidance appointment. Students can request this either by asking their tutor or a teacher, or by making a booking via the school office. Most careers appointments last about half an hour and all students who have a meeting with Ms Mullin will receive an action plan summarising their plans and identifying their next steps.

#### **Form Tutors**

All form tutors play a key role in supporting our students with their future careers choices and developing positive young people through the high quality delivery of the careers and personal development programme at Bedlington Academy.

### Mark Fox Enterprise Co-Ordinator

David works for the NELEP as part of the skills, employment, inclusion and





progression team and his role focuses on education and business engagement as part of the North East Ambition programme. He supports the school with adopting and implementing the good careers benchmarks and ensures we have access to an enterprise adviser who is a senior business professional, matched with the school with the aim to provide a key line of sight to the world of work and support the school to move forward with their careers. He also delivers staff training, ensuring staff are as highly skilled as possible.

#### **Zoe Crozier**

#### Careers Advisor - Local Authority

Learners with additional needs will receive additional support from Northumberland Council. Ian Yarrow and Zoe Crozier from the Local Authority Careers Guidance Team is attached to the school and will be invited to annual reviews when learners requiring an Education Health Care plan (EHCP) reach Year 11. Students who have an EHCP or are in Local Authority Care will also receive additional Careers Guidance appointments in year 10 from our own Careers Advisor, Mrs Lynn.

**The Gatsby Benchmarks** 





We believe that Bedlington Academy has a CEIAG programme that is structured, stable and meets the needs of all our young people. Our key aim is to ensure that the careers provision meets the requirements outlined in the Gatsby benchmarks.

	Gatsby Benchmark	Statement	Further Guidance
1	A stable careers programme	programme of career education and guidance that is known and understood by students, parents and carers, staff, governors, employers and other agencies.	<ol> <li>Every school should have a stable, structured careers programme that has the explicit backing of the governors, the headteacher and the senior management team, and has an identified and appropriately trained careers leader responsible for it.</li> <li>The careers programme should be tailored to the needs to pupils, sequenced appropriately, underpinned by learning outcomes and linked to the whole school development plan. It should also set out how parents and carers with be engaged throughout.</li> <li>The careers programme should be published on the school's website and communicated in ways that enable pupils, parents and carers, staff and employers to access and understand it.</li> <li>The programme should be regularly evaluated using feedback from pupils, parents and carers, teachers and other staff who support pupils, careers advisors and employers to increase its impact.</li> </ol>
2	career and labour market information	teachers and staff who support pupils should have access to good quality, upto-date information about future study pathways and labour market opportunities. Young people with SEND and their parents and carers may require different or additional information. All pupils will need the support of an informed adviser to make best use of available information.	<ol> <li>During each key stage, all pupils should access and use information about careers, pathways and the labour market to inform their own decisions on study options or next steps.</li> <li>Parents and carers should be encouraged and supported to access and use information about careers, pathways and the labour market to inform their support for pupils in their care.</li> </ol>
3	needs of each student	needs at different stages. Careers programmes should help pupils navigate their concerns about any barriers to career progression. In addition, opportunities should be tailored to the needs of each pupil, including any additional needs of vulnerable and disadvantaged pupils, young people with SEND and those who are absent.	<ol> <li>A school's careers programme should actively seek to challenge misconceptions and stereotypical thinking, showcase a diverse range of role models and raise aspirations.</li> <li>Schools should keep systematic records of the participation of pupils in all aspects of their careers programme, including the individual advice given to each pupil, and subsequent agreed decisions.</li> <li>For students who change schools during the secondary phase, information about participation and the advice given previously should be integrated into a pupil's records, where this information is made available. Records should be kept from the first point of contact or from the point of transition.</li> <li>All pupils should have access to these records and use them ahead of any key transition points to support their next steps and career development.</li> <li>Schools should collect, maintain and use accurate data for each pupil on their aspirations, intended and immediate education, and training or employment destinations to inform personalised support.</li> </ol>
4	curriculum learning to careers	As part of the schools programme of careers education all teachers should link curriculum learning with careers. Subject teachers should highlight the	12. Every year, in every subject, every pupil should have opportunities to learn how the knowledge and skills developed in that subject helps people to gain entry to, and be more effective workers within, a wide range of careers.      13. Careers should form part of the school's ongoing staff development programme for teachers and all staff who support pupils.
5	Encounters with employers and employees	Every student should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment opportunities including visiting speakers, mentoring and enterprise schemes, and could include pupils' own part-time employment where it exists.	14. Every year, from the age of 11, pupils should participate in at least one meaningful encounter with an employer.  15. By the age of 16, every pupil should have had meaningful experiences.
6		Every student should have first-hand experiences of workplaces to help their	<ol> <li>By the age of 16, every pupil should have had meaningful experiences of workplaces.</li> </ol>





		exploration of career opportunities, and expand their networks.	16.	By the age of 18, every pupil should have had at least one further meaningful experience
7	further and higher education	colleges, independent training providers (ITPs) universities and in the workplace.	educ	By the age of 16, every pupil should have had meaningful encounters with providers of the full range of learning opportunities, including Sixth Forms, colleges, universities and ITPs.  By the age of 18, all pupils who are considering applying to higher cation should have had at least two visits to higher education providers to t staff and learners.
8	guidance	Every student should have opportunities for guidance meetings with a career adviser, who could be internal (a member of school staff) or external, provided they are trained to an appropriate level. These meetings should be available for all pupils whenever significant study or career choices are being made. They should be expected for all pupils but should be scheduled to meet their individual needs. The careers leader should work closely with the careers advisor, SENDCO and other key staff to ensure personal guidance is effective and embedded in the careers programme.		Every pupil should have at least one personal guidance meeting with a careers adviser by the age of 16, and a further meeting by the age of 16. Meetings should be scheduled into the careers programme to meet the needs of the pupils.  Information about how personal guidance support and how to access it should be communicated to pupils and parents and carers, including through the school website.







Gatsby Benchmark	School Current Score (%)	December 2023 (%)	July 2023 (%)	Percentage of Schools Meeting Nationally (%)	
A stable careers	100	100	100	69	
programme				03	
Learning from careers &	100	100	100	83	
labour market information			03		
Addressing the needs of	100	100	100	59	
each pupil				39	
Linking curriculum learning	100	100	100	80	
to careers				80	
<b>Encounters with employers</b>	100	100	100	OΓ	
& employees				85	
Experience of workplaces	100	100	100	72	
Encounters with further	95	91	87	го	
and higher education				58	
Personal Guidance	100	100	100	77	

#### **Areas for Development**

To further develop staff, parents and carers, and pupils understanding of the local labour market and where this information can be accessed to ensure students have access to all relevant information when making key decisions throughout their time in school.

To ensure all students understand the different routes available to them in their chosen career, and where subjects in school can lead them. Staff are sensibly advising students about the skill development in their subject area, as well as post-16 and post-18 routes.

All students have progressive and differentiated career learning journeys throughout their time with us, incorporating meaningful encounters with employers, and experiences of the workplace. This should be underpinned by relevant career-related outcomes and that are informed by impact evaluation from all stakeholders.

Work to embed careers education across the curriculum, with all staff being aware of their role and taking an active part in careers guidance and maintaining accurate records of the work they do or and making full use of the school's tracking system for careers education.

#### **Destination Data**





## Year 11

Destination	2020 (%)	2021 (%)	2022 (%)	2023 (%)	2024 (%)	2025 (%)
Sixth Form	24	29	25	30	30	32
College	68	64	62	40	53	57
Apprenticeship	6	5	11	11	12	7
Other	0	1	1	10	2	0
NEET	3	1	1	4	3	2 (3)

### Year 13

Destination	2020 (%)	2021 (%)	2022 (%)	2023 (%)	2024 (%)	2025 (%)
University	68	64	86	62	79	75
College	0	0	0	0	0	0
Apprenticeship	11	16	7	35	7	18
Employment	14	12	7	1	14	11
NEET	7	0	0	3	0	0







On the following pages, there is an overview of each year groups core CEIAG programme. This core provision is reviewed at the end of each academic year. We also supplement this programme with additional sessions throughout the year, depending on student need. As a parent you will receive information at the beginning of each academic year outlining the programme for your child, as well as updates throughout the year with additional sessions.

You will also receive updates via your child's Unifrog account. If you do not receive these updates, please contact the school and we can amend this for you.





## **Careers Programme Overview Bedlington Academy Year 7**



Laura Wright

#### Vision Statement

Our students are ambitious with their career choices and have a clear understanding of how their time in school directly affects their career after.

#### Milestones and Learning Outcomes

#### Half Term 1

Be able to identify and make effective use of available support systems.

#### Half Term 2

Be aware of their passions, skills, and work preferences and understand how these could inform their career choices.

#### Half Term 3

Understand how the local and national labour market is changing and what this might mean for their career choices.

#### Half Term 4

Have developed essential skills which will support them to transition to the workplace

#### Half Term 5

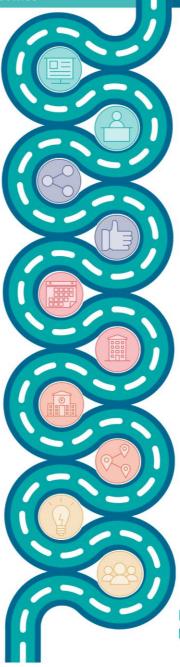
Be inspired and motivated by career opportunities which they may not have otherwise considered

#### Half Term 6

Understand the expectations, behaviours, and cultures of a range of workplaces

#### Year 8 Key LO

Have a clear understanding of the learning pathways and qualifications that they will need to pursue their career goals



Fmail: info@bedlingtonacademv.co.uk

Telephone: 01670 822625

#### **Key Events and Experiences**

#### Half Term 1

Meet the Careers Team Event Log Aspirations & Destinations NCL Uni: Intro to Uni Reg: Unifrog, Who am I, Career Terminology, Skills for Careers Tutor groups: Adopt a Charity Launch FSO Questionnaire

#### Half Term 2

DWP: Skills for Work 13 th Nov Assembly: Routes post -16 Reg: Exploring possibilities, success, what comes after school, technical qualification. Careers Cuppa Interventions (6w)

#### Half Term 3

M&G Enterprise Challenge (3 rd & 4th Feb)

Reg: What is a career, career journey, What is LMI

#### Half Term 4

DWP: Skills for Work 1 st April

SEN: Careers Workshops

Reg: What is an entrepreneur, skills & enterprise

#### Half Term 5

KPMG: Work Ready x 2 sessions

Mini Careers Fair: Meet the Employer (22 nd April)

Reg: Work Life Balance, Challenges & Rewards, What are my Skills?

#### Half Term 6

Career Day Visit

Reg: Careers & the Future, Climate, Space, Marketing, Computing

#### **Year 8 Key Events**

Further personal guidance College and University visits DWP Workshops

Inspiring and preparing young people for the world of work.



# Careers Programme Overview Bedlington Academy Year 8



#### **Vision Statement**

Our students are ambitious with their career choices and have a clear understanding of how their time in school directly affects their career after.

#### Milestones and Learning Outcomes

#### Half Term 1

Be able to identify and make effective use of available support systems.

#### Half Term 2

Understand how recruitment and selection processes work (including interviews and assessment centres) and what they need to do to succeed in them

Half Term 3

Understand how the local and national labour market is changing and what this might mean for their career choices.

#### Half Term 4

Have developed essential skills which will support them to transition to the workplace.

#### Half Term 5

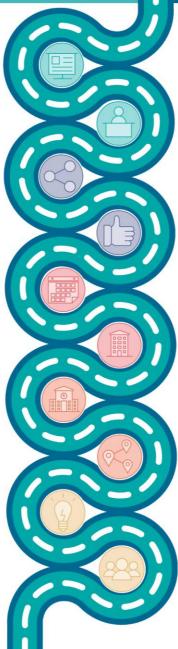
Be inspired and motivated by career opportunities which they may not have otherwise considered

#### Half Term 6

Understand the expectations, behaviours, and cultures of a range of workplaces

#### Year 9 Key LO

Have a clear understanding of the learning pathways and qualifications that they will need to pursue their career goals



#### Contact: Laura Wright

Email: Laura.wright@bedlingtonacademy.

Telephone: 01670 822625

#### **Key Events and Experiences**

#### Half Term 1

Meet the Careers Team Log Aspirations & Destinations NCL Uni: What Course? College Trips Reg: Unifrog, Interests, Interests Profile

#### Half Term 2

DWP: Skills for Work 14 <sup>th</sup> Nov Assembly: LMI

Reg: Job Applications, Apprenticeships, Skills for Careers, Different Routes

#### Half Term 3

NHS Theatres: NHS Careers University Trips Reg: Challenges & Rewards, Healthcare, NHS Roles Careers Cuppa Interventions (6w) FSO Questionnaire

#### Half Term 4

DWP: Skills for Work 2 <sup>nd</sup> April Careers Workshops

Reg: Create the Life you Want

#### Half Term 5

Apprenticeships workshop Mini Careers Fair: Meet the Employer (22 <sup>nd</sup> April) Reg: Success, Money, LMI, Read Watch Listen

#### Half Term 6

Career Day Visit

Reg: Careers & Climate, Climate Crisis x 2, Global Effort x 2, Sustainability

#### **Year 9 Key Events**

Guidance Interviews GCSE Option Choices University Engagement Careers Fairs Experiences of the Workplace

Inspiring and preparing young people for the world of work.





## **Careers Programme Overview Bedlington Academy Year 9**



Laura Wright Email: Laura.wright@bedlingtonacademyco.uk

Our students are ambitious with their career choices and have a clear understanding of how their time in school directly affects their career after.

#### **Milestones and Learning Outcomes**

#### Half Term 1

Have a clear understanding of the learning pathways and qualifications that they will need to pursue their career goals

#### Half Term 2

Be able to evaluate the risks and rewards of the full range of pathways available at key transition points.

#### Half Term 3

Have a broad knowledge of a range of career opportunities which enable informed decision-making.

#### Half Term 4

Be inspired and motivated by career opportunities which they may not have otherwise considered

#### Half Term 5

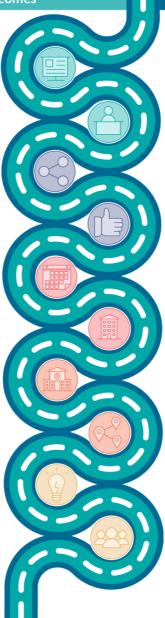
Understand how recruitment and selection processes work (including interviews and assessment centres) and what they need to do to succeed in them

#### Half Term 6

Understand how the local and national labour market is changing and what this might mean for their career choices.

#### Year 10 Key LO

Be able to evidence when they have applied their knowledge and skills within the workplace



### **Key Events and Experiences** Half Term 1

Telephone: 01670 822625

Meet the Careers Team Event Log Aspirations & Destinations Future Me Workshops

Contact:

Reg: CEIAG, Unifrog, Skills, Interests

#### Half Term 2

Assembly: Post-16 Options Oxford University Workshops Reg: After School, KS4, Different Post-16 Routes

#### Half Term 3

FSQ Questionnaire Personal Guidance Triage NEXGen Nurses Workshops College Visits Future Me Workshops Reg: Your Skills

#### Half Term 4

University Engagement Events Careers Cuppa Interventions (6w) Reg: Your Journey, Aiming High, What is Uni?

Careers Workshops

#### Half Term 5

Future Me Workshops

Mini Careers Fair: Meet the Employer (22nd April)

Reg: Working & Earning, Financial Choices, Finance

#### Half Term 6

Career Day Visit

Reg: Labour Market Information

#### Year 10 Key Events

Guidance Interviews Work Experience Placement – 1 week CV Workshops Mock Interviews Apprenticeship Application Support

Inspiring and preparing young people for the world of work.





# Careers Programme Overview Bedlington Academy Year 10



Laura Wright

#### Vision Statement

Our students are ambitious with their career choices and have a clear understanding of how their time in school directly affects their career after.

#### Milestones and Learning Outcomes

#### Half Term 1

Be able to identify and make effective use of available support systems.

#### Half Term 2

Understand how the local and national labour market is changing and what this might mean for their career choices.

#### Half Term 3

Have a clear understanding of the learning pathways and qualifications that they will need to pursue their career goals

#### Half Term 4

Be able to articulate their knowledge and skills to potential employers.

#### Half Term 5

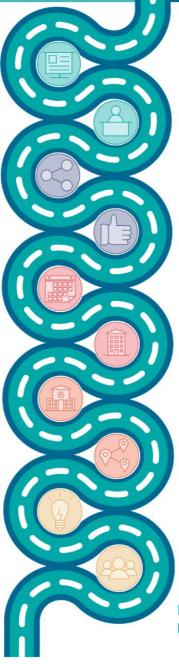
Understand the expectations, behaviours, and cultures of a range of workplaces.

#### Half Term 6

Be able to evidence when they have applied their knowledge and skills within the workplace

#### Year 11 Key LO

Have a clear understanding of the learning pathways and qualifications that they will need to pursue their career goals



#### · — — — -

Email: Laura.wright@bedlingtonacad

Telephone: 01670 822625

**Key Events and Experiences** 

#### Half Term 1

Meet the careers team Log Aspirations & Destinations Future Me Workshops Barclays Life Skills S1 Reg: CEIAG, Unifrog, My Journey, WEX

Contact:

#### Half Term 2

Careers Fair 3 <sup>rd</sup> December University Engagement Events Assembly: Alumni Successes Barclays Life Skills S2 Reg: WEX Applications

#### Half Term 3

FSQ Questionnaire Future Me Workshops Local College Engagement Barclays Life Skills S3 Reg: Careers in the Curriculum

#### Half Term 4

CV Feedback Event 25 <sup>th</sup> Feb Mock Interview Day 25 <sup>th</sup> March University Engagement Events Reg: Job Applications

#### Half Term 5

Personal Guidance Careers Workshops Future Me Workshops Barclays Life Skills S4 Reg: Post -16 Choices

#### Half Term 6

Personal Guidance 1 week of Work Experience Rise Workshops – July Reg: Preparing for WEX A Level Taster Sessions

#### **Year 11 Key Events**

Guidance Interviews Application support Post-16 Routes

Inspiring and preparing young people for the world of work.





# Careers Programme Overview Bedlington Academy Year 11



#### **Vision Statement**

Our students are ambitious with their career choices and have a clear understanding of how their time in school directly affects their career after.

#### Milestones and Learning Outcomes

#### Half Term 1

Be able to identify and make effective use of available support systems.

#### Half Term 2

Have a clear understanding of the learning pathways and qualifications that they will need to pursue their career goals

#### Half Term 3

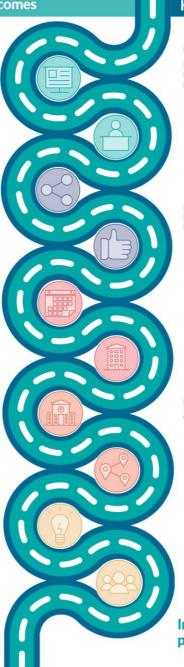
Have a clear understanding of the learning pathways and qualifications that they will need to pursue their career goals

#### Half Term 4

Be inspired and motivated by career opportunities which they may not have otherwise considered

#### Half Term 5

#### Half Term 6



Contact: Laura Wright

Email: Laura.wright@bedlingtonacademy.

Telephone: 01670 822625

#### **Key Events and Experiences**

#### Half Term 1

Reminder of the Careers Team

Log Aspirations and Destinations Reg: CEIAG in Year 11 – Your Future FSQ Questionnaire

#### Half Term 2

Personal Guidance Interviews Assembly: Post -16 Routes College Visits Reg: Post -16 Routes

#### Half Term 3

Personal Guidance Interviews Reg: Applications and Online Profiles Interviews with LWR if needed

#### Half Term 4

Personal Guidance Interviews

Reg: Improving You

Interviews with LWR if needed

#### Half Term 5

Further advice and support if needed GCSE's

Half Term 6

Inspiring and preparing young people for the world of work.





#### **Monitoring and Evaluation**

Bedlington Academy has a robust CEIAG programme that is integrated into all parts of our school community. It incorporates both formal CEIAG education, guidance activities and interviews, and careers information provided throughout individual subject areas. Students will be exposed to a variety of external speakers, alumni, employers and higher education provisions throughout their time at Bedlington Academy.

By having a structured programme of events, monitoring and evaluation allows us to ensure the quality of our provision and we then use this information to inform future decision making.

Monitoring activities adopted by Bedlington Academy are:

- Learning walks
- Lesson observations
- Questionnaires with students, staff, parents & carers and external agencies
- Student voice
- Whole school careers tracking using Unifrog
- Work scrutiny
- Planning scrutiny

Evaluation activities are used to measure the impact of our careers programme and inform the planning of future events. Evaluation activities adopted by Bedlington Academy are:

- Analysis of the whole school tracking system on Unifrog
- Feedback from the personal guidance interviews
- Student voice
- Lesson observations
- Questionnaires with students, staff, parents & carers and external agencies
- Destination data

Each academic year the Careers Leader will write an Action Plan which will be reviewed annually and the provision on offer to students will be audited using the Compass Tool. See Appendix Eight for more information about how this will be done.





#### **Provider Access Policy**

#### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

#### **Pupil Entitlement**

All pupils in years 8-13 are entitled:

- •To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- •To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships –through options events, assemblies and group discussions and taster events.
- •To understand how to make applications for the full range of academic and technical courses.

#### **Management of Provider Access Requests Procedure**

A provider wishing to request access should contact:

CEIAG and Progression Lead, Miss L Wright

Head of 6thForm: Mr M Laidlaw

Tel: 01670 822625

Email: enquiries@bedlingtonacademy.co.uk

#### **Opportunities for Access**

There are a number of opportunities available to come into school to speak to pupils and/or their parents/carers. These may be at events such as a careers fair which will typically be organised in the second half of the summer term. We also have careers stands at parents' evenings as indicated by the school calendar, where employers/providers might speak with parents/carers and pupils. External providers and companies can also deliver year group assemblies which are short opportunities to speak to whole year groups. It may be possible to arrange bespoke opportunities to address pupils, but any such arrangements are at the discretion of Bedlington Academy and dependent upon restrictions in the calendar. Additionally, providers can provide relevant literature to the school to be distributed to pupils and/or their parents/carers.

Please speak to Miss Wright to identify the most suitable opportunity for you.

#### **Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity and dependent upon availability at the time in question. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.





#### **Conclusion**

At Bedlington Academy we are dedicated to ensuring that all students receive high-quality, individualised and relevant careers education. We are committed to the Gatsby Benchmarks and they are at the core of our strategic planning. As a school we are also fully compliant with the Baker Clause and allow access to all our students in order to ensure they make informed post-16 and post-18 choices.

Our CEIAG programme is strategically designed around the eight Gatsby Benchmarks as detailed in the Department for Education's Statutory Guidance, January 2018. We are currently working towards achieving all eight of the benchmarks, as well as the Quality in Careers Standard.

Through our carefully planned careers education, information advice and guidance (CEIAG) programme all of our students, regardless of their ability or personal context are supported to make appropriate and informed decisions about their future. We aim to ensure that all of the young people in our care feel empowered to achieve personal success and leave us with high aspirations, ensuring their well-being and economic stability in their future.

We support and guide students in making well-informed decisions about significant study or career choices by providing access to impartial and independent information and guidance about the range of options (including vocational, academic and apprenticeships) available to them. By supporting and guiding students at crucial transition stages, informing them of all their options and introducing them to employers and the world of work, we aim to prepare them for their future regardless of the career route they wish to pursue.

Careers guidance is provided through our carefully planned CEIAG programme and we have a whole school approach to CEIAG. We provide students with a range of visits and work place experiences, as well as 'in house' careers events. We work closely with local employers, FE colleges and apprenticeship providers to ensure the highest quality careers guidance for all of our young people.



