



**Parent/Carer
Year 10
CEIAG Information Pack**

Vision statement

Our students are ambitious with their career choices and have a clear understanding of how their time in school directly affects their career after.

Vision Rationale

Providing students with outstanding careers guidance is of the utmost importance. It is the key to opening our students' eyes to the possibilities and opportunities available to them once they leave school. It is our job to raise their social mobility, show them what is out there and guide them towards making good, appropriate education and careers choices that will enable them to have a rewarding career. It is our vision for careers guidance at Bedlington Academy is that all students have access to appropriate and bespoke careers guidance at every stage of their academic career that enables them to successfully access the next stage of their career.

We deliver Careers Education in a variety of ways to all pupils from Year 7 to Year 13 and beyond to ensure that our young people are making informed and well supported decisions. Our Tutorial and Personal Development programme encourages our pupils to think about career planning from their earliest time in school and develop positive approach in everything they do.

We are actively involved in a range of projects to enable our young people to understand the breadth of opportunities available to them in their future education and employment, and partner with several organisations that support us in this aspiration.

Core Careers Offer and Student Entitlement

All students at Bedlington Academy have access to a fully-embedded and age-appropriate careers programme which includes CEIAG and work-related learning. This programme is strategically designed to ensure that our learners' needs are met throughout their journey with us.

Our core offer to students includes the following:

- One-to-one careers guidance sessions with a qualified adviser. All students have at least one appointment by the age of 16; however, our most vulnerable learners are allocated multiple, and these are opened to our younger learners in the run up to options choices. We also work with the local county council to offer additional careers advice as needed.
- Advice and support are strategically tailored to ensure that the needs of all individuals are met.
- Curriculum learning is linked to the world of work.
- Students are encouraged to engage with local market information via Unifrog, registration activities and subject lessons.
- Parental support, guidance, and communication.
- Dedicated careers and skills lessons delivered via form tutors.

- Regular access to up-to-date careers information via lessons, online resources (including student POD), careers library and Unifrog.
- Further education visits, assemblies and events (including training and apprenticeship providers).
- Employer encounters, including STEM employers/training providers, including activities to challenge stereotypical thinking about the world of work.
- Experience of the workplace via work experience in years 10 and 12.

Specific dates of events will be confirmed nearer the time and information will be sent home with our Parent Communication system.

Careers Programme Overview Bedlington Academy Year 10



THE CAREERS &
ENTERPRISE
COMPANY

Vision Statement

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Email: Laura.wright@bedlingtonacademy.co.uk

Telephone: 01670 822625

Milestones and Learning Outcomes

Half Term 1

Be able to identify and make effective use of available support systems.

Half Term 2

Understand how the local and national labour market is changing and what this might mean for their career choices.

Half Term 3

Have a clear understanding of the learning pathways and qualifications that they will need to pursue their career goals

Half Term 4

Be able to articulate their knowledge and skills to potential employers.

Half Term 5

Understand the expectations, behaviours, and cultures of a range of workplaces.

Half Term 6

Be able to evidence when they have applied their knowledge and skills within the workplace

Year 11 Key LO

Have a clear understanding of the learning pathways and qualifications that they will need to pursue their career goals

Key Events and Experiences

Half Term 1

Meet the careers team
Log Aspirations & Destinations
Future Me Workshops
Barclays Life Skills S1
Reg: CEIAG, Unifrog, My Journey, WEX

Half Term 2

Careers Fair 3rd December
University Engagement Events
Assembly: Alumni Successes
Barclays Life Skills S2
Reg: WEX Applications

Half Term 3

FSQ Questionnaire
Future Me Workshops
Local College Engagement
Barclays Life Skills S3
Reg: Careers in the Curriculum

Half Term 4

CV Feedback Event 25th Feb
Mock Interview Day 25th March
University Engagement Events
Reg: Job Applications

Half Term 5

Personal Guidance
Careers Workshops
Future Me Workshops
Barclays Life Skills S4
Reg: Post-16 Choices

Half Term 6

Personal Guidance
1 week of Work Experience
Rise Workshops – July
Reg: Preparing for WEX
A Level Taster Sessions

Year 11 Key Events

Guidance Interviews
Application support
Post-16 Routes

Inspiring and preparing young people for the world of work.

Work Experience

At Bedlington Academy we firmly believe it is vitally important for our students to experience the world of work first hand. Therefore, we expect every child to source a work experience placement for themselves in July of year 10. We use Future Works to carry out all the needed Health and Safety checks to ensure our learners are safe during their placements. It is not necessarily important that students experience a workplace in the industry they are intending on working, as sometimes this is not practical, as they will learn key careers skills during their time on placement that are transferable between jobs.

We recommend beginning to source a placement as early as possible, as places are highly sought after. Generally, employers are happy to be contacted either via telephone, email or in person. We would suggest having a CV ready for employers to look over, and students were provided with support writing a CV during tutor time in year 9. If they require further support writing a CV, there is a template on Unifrog that can help and students will have further sessions in school looking at how to write CVs, both from form tutors and external companies. Students will also take part in a mock interview process within school which should help prepare them for any potential interviews taking place.

If you require support sourcing a placement for your child, please do not hesitate to contact Miss Wright (laura.wright@bedlingtonacademy.co.uk). Students will be given access to the school database of contacts, but unfortunately due to GDPR we cannot share these contacts outside of school. If you would like access to them, we would be more than happy to organise a time for you to use them within school.

Once the paperwork has been returned, checks will be carried out by Future Works before the placement is confirmed. Students will also receive information during tutor time about health and safety in the workplace, correct dress codes and behaviour.

Looking Ahead – Post-16 Options

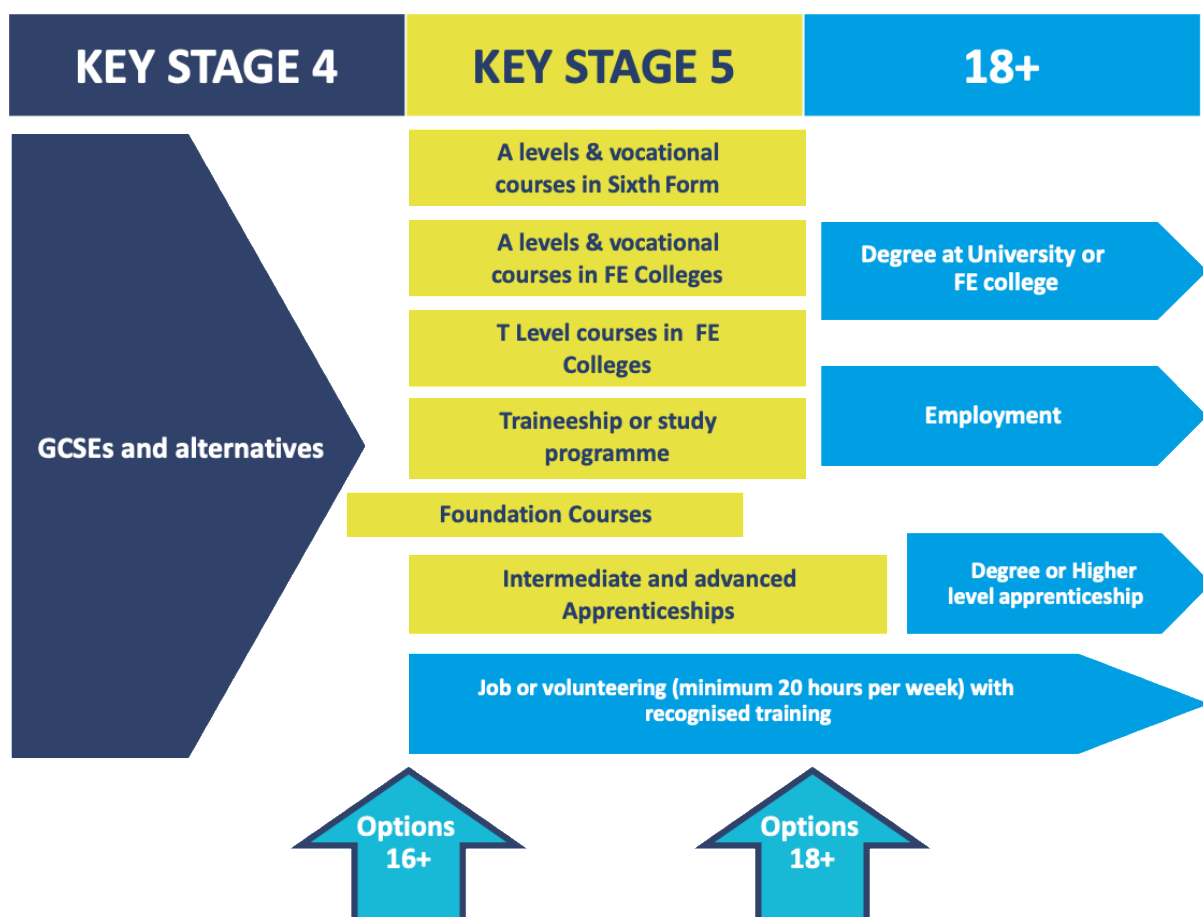
There are many different options and pathways that students can take following year 11. Investigating those opportunities and making the right decision can often be a daunting process for students and their parents or carers. We have put this guide together to give you an overview of the different post-16 options available and to signpost you to all the support available. If they have not already done so, students should begin investigating courses or apprenticeships as soon as possible – you don't need to wait until year 11 to start thinking about this.

Post -16 Options

All young people must continue to do education or training until they are 18. There are several different options to choose from:

- Full-time education (Sixth Form or College)
- Apprenticeships
- Part-time education or training

All students who do not gain a grade 4 or above (previously grade C) in GCSE English and maths will be expected to continue studying these subjects post 16.



Full Time Education

A large variety of courses are available to suit the needs of the student and can be studied at a 6th form, college or with a specialist training provider. All study programmes will prepare them for higher level learning and employment and include opportunities for work experience and enterprise activities. Types of courses include: A levels, technical and vocational qualifications and T Levels. If students are interested in, but not quite ready for work they may be able to do a Traineeship or Supported Internship.

6th Form

Bedlington Academy has its own 6th Form: <http://www.bedlingtonacademy.co.uk/sixth-form> offering a range of A level subjects as well as other Level 3 qualifications. We are still accepting applications for September 2021. Please contact Michael.laidlaw@bedlingtonacademy.co.uk if you would like more information.

Colleges, FE and Training Providers

There are a number of local Further Education Colleges that students can choose to progress onto. They offer a wide range of vocational subjects and some also offer A levels or similar, more academic, qualifications. Contact details for local college and training providers can be found on the final page of this booklet. Colleges offer a variety of open evenings, it is best to check on individual colleges websites for details of these.

T Levels

T Levels are new courses that started in September 2020. These 2-year courses will be equivalent to 3 A Levels and have been developed in collaboration with employers and businesses. T Levels will offer students a mixture of classroom learning and 'on-the-job' experience during an industry placement of at least 315 hours (approximately 45 days).

This year, in the North-East, the following T Levels will be available:

- **Northumberland College:** Education & Childcare or Health
- **Gateshead College:** Digital Business Services; Digital Production, Design & Development; Digital Support Services; Education & Childcare; Health; Management & Administration; Design, Surveying & Planning for Construction; Onsite Construction.
- **St Thomas More Catholic School, Gateshead:** Digital Production, Design & Development; Digital Support Services; Education & Childcare; Health.

More T Levels will follow in September 2023. Visit: <https://www.tlevels.gov.uk/> for more information

Apprenticeships

Apprenticeships combine high quality training with paid work. There are hundreds of types of apprenticeships, suitable for over 1,400 job roles. They are advertised throughout the year and can be found on <https://www.gov.uk/apply-apprenticeship>. Some companies advertise on their own website so we would advise that students regularly check the websites of companies they are interested in. More information and application support can be found at www.amazingapprenticeships.com.

Apprenticeships are increasingly popular but are very competitive, so students should start looking and applying for apprenticeship vacancies as early as possible. Given the uncertainty that many businesses face under these unprecedented circumstances, we would recommend that all students who have applied for or are thinking of applying for an apprenticeship also apply for a full-time course with either a further education or training provider as a backup option.

Depending on which type of apprenticeship you are interested in, TDR Training in North Tyneside or Northumberland County Council Apprenticeship Team may be able to support with your application.

Part Time Education or Training

If your teenager plans to work full-time for an employer, for themselves or as a volunteer, they must spend the equivalent of one day a week working towards approved and nationally recognised qualifications. What, where and how your teenager learns will depend on the nature of their full-time work and whether the learning is organised for them or they organise it for themselves.

Contact Information

Colleges and Further Education Providers

- **Northumberland College (Ashington and Kirkley Campuses)** - [Home - Northumberland College](#)
- **Newcastle College** - [Newcastle College \(ncl-coll.ac.uk\)](#)
- **Gateshead College** - [Gateshead College | Gateshead College](#)
- **Sunderland College** - <https://www.sunderlandcollege.ac.uk/>
- **Askham Bryan College** - offering study programmes in Veterinary Nursing in Gateshead <https://www.askham-bryan.ac.uk/>
- **East Durham College** - <https://www.eastdurham.ac.uk/>
- **New College Durham** - <https://www.newcollegedurham.ac.uk/>

Training Providers

- **Tyne North Training** – Engineering and business administration apprenticeship training provider www.tylenorthtraining.co.uk
- **Springboard** – Business admin, customer service, retail, health & social care, hair & beauty therapy, horticulture, childcare, hairdressing, motor vehicle www.springboard-ne.org
- **Milltech** - Training and apprenticeships in motor vehicle, customer service, sales and many more www.milltechtraining.co.uk
- **Resources North-East** - Construction, business administration, I.T. at Southwick www.resourcesnortheast.co.uk
- **Foundation of Light** - Football scholarships & the Back on Track programme <http://www.foundationoflight.co.uk/careers-training/>
- **BL Hairdressing** – Hairdressing courses and apprenticeships www.blhairdressing.co.uk
- **Learning Curve** - Construction academy and travel & tourism www.learningcurvegroup.co.uk
- **Sunderland Training & Education Farm** - Animal care and horticulture at Keelman's Way www.sunderlandfarm.co.uk
- **Lead Education** - Outdoor education and performing arts www.leadeducation.co.uk
- **YH Training** - Military preparation and personal development www.yh-group.co.uk/centres/sunderland-mpc-2
- **Chameleon Training** - Motor vehicle training www.cvt-uk.co.uk

- **Petal Training** - Fork-lift truck, warehouse, logistics www.petaltraining.com
- **TDR Training** – Apprenticeships in science, business, engineering and manufacturing. Based in North Tyneside [TDR Training | Apprenticeships and Training | North East](#)

Where can I find further information?

- Further information and advice can be found on the schools CEIAG page: [Careers education, information, advice and guidance | Bedlington Academy](#)
- At parents evening we have a dedicated Careers Stand where parents, carers and students can access careers information and ask questions. Representatives from external agencies will also be in attendance.
- Our careers team will be happy to discuss any queries you may have or provide further advice and guidance. They are Miss Wright, CEIAG Lead (laura.wright@bedlingtonacademy.co.uk) or Caron Mullin, our careers advisor.
- As a school we use Unifrog for all students, which is a dedicated careers platform. Parents and students have been provided with log in details. If you have not received your login information, please contact the school and provide your email address.
- Dedicated careers stand at parents evenings where parents/carers/student can ask questions or collect information about different post-16 routes.
- Informal coffee mornings throughout the year that parents/carers can drop into to ask questions, or pick up information.
- Local Labour Market information can be found on our schools CEIAG page, the link is above.
- Connexions at North Tyneside Council remain available to speak to young people. There is no longer a Northumberland based Connexions service. Contact can be made by ringing 0191 6436965 (pm only), through connexions.nt@northynteside.gov.uk or through their social media pages. Alternatively, you can call the National Careers Service helpline. Call 0800 100 900 to speak to an adviser. Lines are open from 8am to 10pm, 7 days a week. Calls are free from landlines and most mobile numbers.

Parental Overview

Careers Provision at Bedlington Academy



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Laura Wright

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01670 822625

Key Decision Points

Year 11

Post-16 Option Choices
Colleges Open Days
Personal Guidance and Advice

Year 10

CV Feedback Event
Mock Interviews
Work Experience Placement
A Level Taster Days

Year 9

Experiences of the Workplace
GCSE Option Choices

Year 8

Experiences of the Workplace
Thinking about the Future – GCSE Option Choices

Year 7

Introduction to Careers Education, Information, Advice & Guidance
Experiences of the Workplace

Support for families

Year 11

Career Information Coffee Mornings
Unifrog Logins and Support
Parental Surveys
Careers Newsletters
Support with Post-16 Options
Parents Evening Careers Stand

Year 10

Career Information Coffee Mornings
Unifrog Logins and Support
Parental Surveys
Careers Newsletters
Parents Evening Careers Stand
Work Experience Support

Year 9

Career Information Coffee Mornings
Unifrog Logins and Support
Parental Surveys
Careers Newsletters
Options Evening and Further Support
Parents Evening Careers Stand

Year 8

Career Information Coffee Mornings
Unifrog Logins and Support
Parental Surveys
Careers Newsletters
Social Media Updates
Parents Evening Careers Stand

Year 7

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Helping every young person find their best next step.